



Long Term Care Assistant (LTCA) Care Partner

Windsor Elms Village

The LTCA in the Windsor Elms Village community works collaboratively with the care partner team (WEV residents', their families, physicians, employees and volunteers) to create small caring communities. The LTCA works in collaboration with the CCA Care Partner to ensure Resident interaction is filled with meaning and memory and relationships are built.

The LTCA's varied role include:

- Demonstrating a clear understanding of the Mission and Vision of WEV and our philosophy of care, while role-modeling the Guiding Principles of WEV.
- Practicing according to professional standards, evidence based practices and Home policies, and to full scope, as appropriate for our care setting.
- Keeping the residents' preferences and needs at the center of all your decisions, conversations and actions
- Collaborating with your care partner team to identify residents' strengths, life goals, and simple pleasures, and then bringing them to life.
- Actively attending and participating in Homewide events.
- Sharing your skills and experiences to new care partners to assist with growth and success.
- Assisting with daily life within the NH in a variety of ways beyond care specific practices
- Working to create a culture of safety for all.
- Completing yearly education, as well as identifying and addressing your learning needs.

A list of duties may include but not be limited to:

- ✓ Assisting CCA with Resident care needs, with the exception of incontinent care, bathing and oral care.
- ✓ Assisting resident with hair, glasses, make up and jewelry.
- ✓ Assisting the CCA with bed mobility (repositioning and supporting turns), transfers (1 and 2 person assist), and escorting of residents to and from other areas
- ✓ Cleaning Resident rooms and bathrooms
- ✓ Making beds , putting laundry away
- ✓ Restocking supplies
- ✓ Changing garbage
- ✓ Assisting with meal set up, serving and assistance with meals and snacks.
- ✓ Cleaning equipment,(examples: walkers, wheelchairs, tubs and showers, glasses , and razors
- ✓ Reporting any safety issues immediately to licensed staff.
- ✓ Answering call bells, alarms and telephones.
- ✓ Offering companionship / supervision of residents
- ✓ Notifying licensed staff of any issues prior to leaving shift
- ✓ Acting as a Mentor/Preceptor for new Care Partners
- ✓ Attending and participating in daily huddles and weekly NH meetings
- ✓ Reporting any building issues through Worxhub
- ✓ Leading /Participating in spontaneous activities or scheduled programs within the household or neighbourhood.
- ✓ Completing applicable documentation as required.

Your Mentor, RN/LPN, and Resident Care Manager will assist you in your role by providing support, guidance, timely feedback, evaluation, and education as needed to ensure your success as a care partner in our community.

Filling this Care Partner Role

To ensure that candidates with the right education and skills are in this role, the LTCA role at WEV has the following requirements:

- Completion of Grade 12 or equivalent
- Previous Long Term Care experience preferred
- Well-developed interpersonal communication skills
- Respect for all persons
- Ability to work independently and as part of the care partner team
- Previous experience dealing with physically and /or cognitively impaired residents
- Current VS/CRC

Internal Education will be provided on the following:

- Feeding with Sensitivity
- Lifts & Transfers & PACE training

Physical demand of this role includes:

- The ability to deal with challenges including, but not limited to, shift rotations, weekend and holiday schedules, unusual or unexpected behaviors by residents, complex family dynamics, death and dying, etc.
- The ability to move freely about – sitting, standing, pushing and lifting up to 35 pounds safely.

Agreement:

I understand and have received a copy of this care partner role. I am committed to fulfilling my role to the best of my abilities, as a care partner in this community.

Staff Care Partner Signature:

Date:

OUR MISSION ... who we are

WEV is an Eden community, with a family atmosphere, connected to the local community, where people in need of continuing care can flourish and be proud to call home.

OUR VISION ... what we are striving for

WEV is an innovator, achieving the most compassionate, dignified, resident-directed living experience.
The Best Place to Live, Work and Visit...
Today & Tomorrow.

GUIDING PRINCIPLES

SAFETY is paramount.

- We keep each other safe so no one gets hurt.
- We intervene to prevent injury.

COLLABORATION; working together, we are better.

- We call on each other for support, ideas and problem solving.
- We build on each other's strengths.
- We solicit and honour all contributions.

LEARNING AND SHARING; within our home and beyond.

- We support each other in our continued growth and development.
- We use our mistakes as opportunities to learn.
- We seek ways to contribute.

RESPECT, KINDNESS AND COMPASSION for all.

- We treat each other with kindness.
- We respect and acknowledge each other's contributions.
- We listen to one another to understand.
- We treat others as they wish to be treated.
- We honour the dignity and freedom of choice for residents.

CELEBRATION AND RECOGNITION of who we are and what we do.

- We seek opportunities to celebrate our successes.
- We honour special moments.
- We look for ways to enrich each other's lives.

TRUST AND ACCOUNTABILITY in and to each other.

- We share what we are doing and why.
- We take responsibility for our actions, decisions and impacts.
- We tell the truth.

EXCELLENCE AND INNOVATION in an ever changing world.

- We don't settle for good enough.
- We challenge ourselves and each other to do better.
- We challenge the status quo.